

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**CVUSD Board Room**  
**1402 E. Janss Rd., Thousand Oaks, CA 91362**  
**BOARD OF EDUCATION REGULAR MEETING**  
**Tuesday, January 21, 2020**

**MINUTES**

**1. CLOSED SESSION**

**A. Public Comments**

President Goldberg announced that there were no public comment cards submitted, and the Board convened into Closed Session at 5:00 p.m.

**B. Conference with Real Property Negotiators, Pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School**

**C. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT), California School Employees Association (CSEA), and Conejo Valley Pupil Personnel Association (CVPPA)**

**D. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code Section 54956.9(d)(2) and (d)(3). Number of potential cases: 1.**

Closed session ended at 6:20 p.m.

**2. OPEN SESSION**

**A. Call the Meeting to Order and Roll Call**

Call to Order and Roll Call: President Goldberg called the meeting to order at 6:21 p.m.

Board Members present: President Cindy Goldberg, Vice President Jenny Fitzgerald, Bill Gorback, Sandee Everett, Dr. Betsy Connolly, and Student Board Trustee Jordan Scott.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Dr. Lisa Miller, Assistant Superintendent, Student Support Services.

**B. Pledge of Allegiance**

### **C. Announcements from Closed Session and Open Session Procedures**

President Goldberg announced that the following items were discussed in Closed Session:

**B. Conference with Real Property Negotiators, Pursuant to Government Code § 54956.8. The agency negotiator is Dr. Victor P. Hayek, Deputy Superintendent. The discussion item is price and terms of payment regarding 1335 Calle Bouganvilla Thousand Oaks, California 91360. Negotiating Parties: Conejo Valley Unified School District; BRIDGES Charter School**

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**D. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code Section 54956.9(d)(2) and (d)(3). Number of potential cases: 1.**

### **D. Approval of the Agenda**

Mrs. Fitzgerald made the motion to approve the amended agenda, pulling Consent Agenda Items 4A, 4D, 4E, 4F, 4G and 4M for a separate vote, seconded by Dr. Connolly. **Motion carried: 5-0.**

### **E. Presentation - California Distinguished Schools: Acacia Magnet School for Enriched Learning, Earths and Sycamore Canyon**

Mr. Lichtl provided background and information regarding the Distinguished Schools Program, and Mrs. Wilson introduced staff from Acacia, Earths and Sycamore Canyon to introduce their student speakers and provide details about their respective programs.

### **F. Comments – Public**

President Goldberg announced that there were four public comment cards submitted:

- Speaker 1 provided an update about events at Acacia, including their 2<sup>nd</sup> Annual Day of Service to honor Dr. Martin Luther King.
- Speaker 2 yielded time to Speaker 3.
- Speaker 3 spoke about concerns with the newly instituted bathroom policy at Newbury Park High School.

Dr. Connolly stated her concern that a new policy at the high school was implemented prior to the Board discussion scheduled for March. Dr. McLaughlin stated that he would follow up to provide more information on the school-by-school solutions to bathroom issues. Mr. Lichtl and Mr. Mercer will follow up with Newbury Park High School to cease the implementation of the new bathroom policy until this item is brought back to the Board for further review.

- Speaker 4 spoke about school safety and against the use of seclusion rooms for Special Education students.

### **G. Comments – Board of Education**

The Board congratulated Acacia, Earths and Sycamore Canyon for their Distinguished School designations, thanked the public speakers for their comments, and attended various events and activities on school campuses. Board members also commented on: Facilities Use Committee meeting, Civic Center fee schedules, fundraising events at the schools for Australia, Coalition for Youth and Families presentation, Brown Act rules, and the Bond Oversight Committee.

During Board comments, a Point of Order was raised by Mrs. Fitzgerald due to a concern that a topic that was being discussed should be agendaized and not addressed as an individual Board comment. President Goldberg allowed Mrs. Everett to continue her comments, but asked her to

keep them brief. The Board continued to discuss Brown Act rules and Government Code related to discussion of items that are not agendized.

Student Board Trustee Scott thanked the public for their comments, congratulated the newly designated California Distinguished Schools, the upcoming Student DAC meeting and process to request topics for discussion, and congratulated students on finishing their first semester of school and completing finals.

#### **H. Comments - Superintendent**

Dr. McLaughlin had no comments for this Board meeting.

### **3. ACTION ITEMS – GENERAL**

#### **A. Human Resources – Resolution #19/20-15: National School Counseling Week – February 3-7, 2020**

Mr. Gorbach made the motion to approve, seconded by Dr. Connolly. Mr. Gorbach read the resolution aloud. **Motion carried: 5-0, with an honorary “yes” vote from Student Board Trustee Scott.**

#### **B. Instructional Services – Approval of 2020 Summer School/Extended Year Programs**

Mrs. Fitzgerald made the motion to approve, seconded by Dr. Connolly. The Board and District staff discussed the breakdown of services provided and the student populations served during this program, the hiring process for teachers, administrators and clerical support, campus locations for each program, custodial services provided, number of students that participate, and general cost of the program. **Motion carried: 5-0.**

#### **C. Business Services – Amendments to Independent Citizens’ Bond Oversight Committee’s By-laws**

Mrs. Fitzgerald made the motion to approve, seconded by Mr. Gorbach. President Goldberg announced that four public comment cards were submitted:

- Speaker 1 spoke about the differences in proposals on the agenda from the Bond Oversight Committee meeting and the lack of meeting minutes for review.
- Speaker 2 spoke in favor of the proposed changes to the bylaws and provided clarification on each change.
- Speaker 3 yielded time to Speaker 4.
- Speaker 4 spoke about the role of the committee members, compliance regarding meeting minutes, disparities in the bylaws and the proposed changes, and the need for committee member training.

The Board and District staff discussed the importance of providing community member oversight, the role of the committee, proper expenditures of taxpayers’ money, and the selection process for the committee. Further discussion included issues with the posting of meeting minutes and bylaw language recommendations. **Motion carried: 5-0.**

#### **D. Business Services – 2018-2019 Financial Audit Report**

Mrs. Fitzgerald made the motion to approve, seconded by Mr. Gorbach. President Goldberg announced that there was one public comment card submitted:

- Speaker 1 spoke about a concern with internal controls and the District’s plan to fund pensions.

Dr. Hayek provided information on the 2018-19 Financial Audit Report, including increases and decreases to the General Fund, internal service funds, Measure I bond information and outstanding

balances of bond issuance, expenditures, auditor opinion and findings, and internal controls. The Board and District staff discussed best practices for auditing, the District's plan to fund pensions, signatures on the audits, and instructional expenses and administrative costs. Mrs. Everett asked for a breakdown of the instructional expenses and administrative costs, to which Dr. Hayek stated that he would provide. **Motion carried: 4-1, with Mrs. Everett voting no.**

#### **E. Business Services – 2018-2019 Financial Audit Report for Bond Measure I**

Dr. Connolly made the motion to approve, seconded by Mr. Gorback. President Goldberg announced that there were two public comment cards submitted:

- Speaker 1 yielded time to Speaker 2.
- Speaker 2 spoke in favor of using separate auditing firms for Bond Measure I and the general audit and asked the Board to table this item until the Bond Oversight Committee had time to review the audits.

The Board and District staff discussed Bond Oversight Committee duties and the option to table this item until the committee has had the opportunity to review the audits and provide feedback to the Board prior to Board approval. President Goldberg asked for an amended motion to table this item. Mr. Gorback made the motion to table this item, seconded by Dr. Connolly. **Motion carried: 5-0.**

#### **F. Board of Education – Update and Consideration of School Board Member Assignments to Committees**

Mrs. Fitzgerald made the motion to approve, seconded by Dr. Connolly. The Board discussed interest in continuing the campus engagement process from the previous year and the option of creating a shared calendar with important campus events. **Motion carried: 5-0.**

### **4. ACTION ITEMS – CONSENT**

President Goldberg stated that the Board would start the approval of the Consent Agenda by addressing pulled items 4A, 4D, 4E, 4F, 4G and 4M, in the order given.

#### **A. Board of Education – Approval of the Minutes**

Mrs. Everett made the motion to approve, seconded by Mrs. Fitzgerald. The Board discussed the inclusion of speaker names in the minutes with reference to Brown Act rules and Board Bylaws, to which President Goldberg stated that she would discuss this item with Dr. McLaughlin to institute a consistent process. **Motion carried: 5-0.**

#### **D. Instructional Services - Approval of Career Technical Education Advisory Committee**

Mrs. Everett made the motion to approve, seconded by Mr. Gorback. The Board and District staff discussed the selection process for school site representatives, to which Mr. Lichtl responded that he would provide the Board with more information regarding the selection process by site. **Motion carried: 5-0.**

#### **E. Instructional Services - Approval of Contracts Under \$5,000**

Mrs. Fitzgerald made the motion to approve, seconded by Mrs. Everett. The Board asked for clarification on the line items for West Ed Survey and CTC, to which staff provided clarifications. **Motion carried: 5-0.**

#### **F. Instructional Services – Approval of Contract – Camp Ramah, 2020 Outdoor School Program**

Mrs. Fitzgerald made the motion to approve, seconded by Dr. Connolly. The Board asked for clarification on student donation amounts, the process for increasing student participation, program cost to the District, and the percentage of students with IEPs that participate, to which staff provided clarifications. **Motion carried: 5-0.**

**G. Instructional Services - Approval of Contract - Kingsmen Shakespeare Company**

Mrs. Fitzgerald made the motion to approve, seconded by Dr. Connolly. The Board and District staff discussed whether this program is being reevaluated for next year based on feedback received by the Budget/LCAP Committee. Mr. Lictl responded that this item would be reviewed by the Budget/LCAP Committee and researched by Instructional Services, but will move forward for this year. **Motion carried: 5-0.**

**M. Business Services - Approval of Purchase Order Report (PO's exceeding \$5,000)**

Mrs. Everett made the motion to approve, seconded by Dr. Connolly. Mrs. Everett asked for the code descriptions for the locations to be provided, to which Dr. Hayek provided locations for each line item questioned. Further discussion included questions on several line items, to which Dr. Hayek provided clarification. **Motion carried: 5-0.**

President Goldberg asked for a motion to approve the remainder of the amended Consent Agenda. Dr. Connolly made the motion to approve the amended Consent Agenda, seconded by Mr. Gorback. **Motion carried 5-0.**

**B. Board of Education - Approval of Amendments to Board Bylaw 9310 - Board Policies**

**C. Human Resources - Personnel Assignment Orders**

**H. Instructional Services - Pre-authorization of Overnight Trip Requests**

**I. Instructional Services - Parent Support/Booster Organization Reauthorizations**

**J. Student Services - Approval of Contract - Cydney M. Fox, Au.D.**

**K. Student Services - Approval of Individual Service Contract - Maxim Healthcare Services**

**L. Business Services - Ratification of Purchase Order Report (PO's under \$5,000)**

**N. Business Services - Approval of Quarterly Report on Williams Uniform Complaints**

**O. Business Services - Acceptance of Donations/Gifts**

**P. Business Services - Ratification of Warrants - December 2019**

**Q. Business Services - Approval of Transfer of Funds - December 2019**

**5. INFORMATION/DISCUSSION ITEMS – GENERAL**

**A. Student Services – Presentation: Update: Diversity/Sensitivity Support for District Employees – Dr. Lisa A. Miller, Assistant Superintendent, Student Services and Mr. Kenny Loo, Director, Middle Schools and Professional Learning**

Dr. Miller provided an update on the diversity and sensitivity staff training, including information on protected classes, gender diversity, training provided to staff to date, actions taken since September 2019, communication to principals, and next steps.

*Additional Action: Mr. Gorback made the motion to extend the Board meeting to no later than 11:30 p.m., seconded by Dr. Connolly. **Motion carried: 5-0.***

President Goldberg announced that there were six public comment cards submitted:

- Speaker 1 spoke about the importance of student safety on campus and commented on the need for data on incidents of bullying, harassment and discrimination for all students.
- Speaker 2 spoke about the ridicule she endured after coming out with the knowledge of having a transgender child, and noted that school staff was ill prepared to respond to conversations between students regarding gender diversity.
- Speaker 3 was not present.

- Speaker 4 spoke on behalf of UACT and supported moving forward with diversity sensitivity support for staff.
- Speaker 5 yielded time to Speaker 6.
- Speaker 6 spoke in support of the District's proposal to offer diversity sensitivity training to staff.

The Board and District staff discussed bullying prevention and inclusion, the importance of providing support to the teaching staff, creating a respectful and safe environment for students, and gathering feedback and data after training is in place. Further discussion included data gathered through the Health Kids Survey, the use of School Success Plans and next steps for training and support.

**B. Instructional Services – Approval of Amendments to Board Policy 6179 – Supplemental Instruction**

The Board asked for clarification on verbiage changes, to which Mr. Lichtl responded and advised that the respective changes may be necessary on 18 different policies. Further discussion included the question as to whether the required changes need to be made separately through each policy or in mass, to which Mr. Lichtl responded that he would research and provide the answer back to the Board through the weekly Board report.

**C. Business Services - Approval of Amendment to Board Policy 3314.2 - Revolving Funds**

There was no Board discussion on this item.

**D. Business Services - Approval of Amendment to Board Policy 3600 – Consultants**

There was no Board discussion on this item.

**6. ADJOURNMENT**

**A. Future Board Topics / Activities**

President Goldberg announced that one public comment card was submitted:

- Speaker 1 spoke about school safety and vaping, and commented on the delay in gathering data and addressing these items at a Board meeting.


The Board and District staff discussed whether these items should be addressed sooner than March due to the new bathroom policy implemented at Newbury Park High School (NPHS), to which Dr. McLaughlin responded that he will research how each site is handling this issue and report back to the Board. The new bathroom policy at NPHS will be ceased until information is provided to the Board for further discussion. Board members did not add any items to the Future Board Topics / Activities list.

**B. Adjournment**

President Goldberg adjourned the Open Session at 11:17 p.m. The next regularly scheduled Board meeting will be Tuesday, February 4, 2020, 4:30 p.m. Closed Session, and 6:00 p.m. Open Session at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

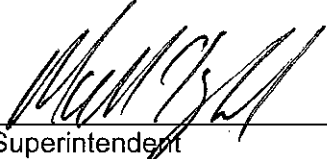
March 3, 2020

Date

  
Clerk

March 3, 2020

Date

  
Superintendent

